

**RCR CITI MODULES
INFO SHEET**

It is best to have this info sheet available to you as you go through the process.

- 1.) GO TO CITIprogram.org
- 2.) LOG IN
- 3.) Add a course
- 4.) Click on continue to question 1
- 5.) Answer all questions “NO or NOT AT THIS TIME” except for RCR on Grad School
- 6.) Click on RCR Graduate School
- 7.) Complete the Integrity Assurance Statement
- 8.) Select modules (the 4 that are required)
- 9.) Complete modules
- 10.) Print out completion form
- 11.) Bring to Anne Simon in Graduate Studies Office

CITI Modules: Students must complete the modules, print the certificate and bring the copy to the Graduate Studies Office for their files.

In order to process the paperwork, this is best done NO LATER than the end of the Fall Semester of their program. Failure to complete the courses by the end of year 1 will result in a hold on the student’s account.